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**Security**

**MILITARY WORKING DOG PROGRAM**

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This instruction implements Air Force Instruction (AFI) 31-202, *Military Working Dog (MWD) Program*, USAFE Supplement 31-202, AFM 31-219, *USAF Military Working Dog (MWD) Program*, and AFJI 23-224, *DoD Military Working Dog Program*, and AFCAT 21-209, *Demolition Munitions* establishes policies, procedures and standards governing the MWD Program. It defines functional area responsibilities, MWD care, training, employment, safety, and the accountability of drugs and explosives used in detector dog training. It is directive in nature and applies to all assigned and or attached base personnel and Turkish nationals who perform Kennel duties, unless specifically exempted by governing local or Air Force (AF) directives. Maintain and dispose of records created by prescribed processes in accordance with (IAW) Air Force Manual (AFM) 37-139, *Records Disposition Schedule*.

**SUMMARY OF REVISIONS**

**Summary of Revisions:** This revision supersedes IABI 31-103, *Release of Military Working Dogs*. Specifically changed Para **1.3**. - from Operations Superintendent to Police Services Superintendent. Para **1.5.6**. - change from the 1<sup>st</sup> to the 5<sup>th</sup> of each month and submit to the kennel master and or trainer. Para **1.6.3**. - change feed pan sit time from 2 hours to 1 hour. Para **2.3**. - add (loops, NNMSA, flight line but must be rotated to keep the MWD vigilant and alert). Para **2.4.2**. - change entire paragraph to read "Conduct a minimum of 1 hour on foot patrol (8-hour shift), 2 hours foot patrol (12-hour shift). A MWD patrol must conduct random foot patrols of the VSA during the hours of darkness. These patrols may be conducted internally or externally at least twice during the hours of darkness" (SFOI 31-101, para 5.11.3.6). Para **2.4.3.1**. - Add; Conduct 1 aircraft sweep as a minimum once per week, as agreed upon with AMC, of any inbound or outbound aircraft. Para **2.4.3.2**. - Add; During vault operations, an MWD patrol will be present when security is on-scene. An initial sweep of the PAS with the SVA will not be conducted until security is established. Para **2.5.1.2**. - change entire paragraph to read, "MWD teams will not conduct inspections unless directed by a competent search granting authority or appropriate legal reasons exist to conduct the inspection. Para **2.5.1.4**. - change 39<sup>th</sup> Medical Group to 39<sup>th</sup> Medical Squadron. Change 39<sup>th</sup>

SPTG/CC to 39<sup>th</sup> ABW/CC. Add reference 2.10. Paragraph 3.2. - deleted all references previously mentioned in IABI 31-103 and added 3.2.1., which refers to AFI 31-202 for release of Military Working Dogs.

## 1. Functional Area Responsibilities

1.1. **Chief, Security Forces (CSF).** Ensures MWDs are properly employed. Establishes guidelines to ensure MWDs are trained and integrated into the unit's mission.

1.2. **Operations Superintendent.** Ensures MWD teams are qualified; and MWD teams are employed IAW Chapter 9, AFMAN 31-219, *USAF Military Working Dog Program*.

1.3. **Kennel Master.** Reports to the Police Services Superintendent concerning all matters involving the MWD program. Exercises management and supervision over the MWD program IAW AFI 31-202, *Military Working Dog Program*, Para. 1.7, USAFE Supplement to AFI 31-202, *Military Working Dog Program*, Para. 1.7.1, and AFMAN 31-219, *USAF Military Working Dog Program*, Para. 5.5.4.1. Ensures administrative records, forms and reports are maintained IAW Chapter 6, AFMAN 31-219, *USAF Military Working Dog Program*. In addition, the kennel master will:

1.3.1. Adhere to individual work center responsibilities outlined in SFOI 90-201, *Quality Review/Self Inspection and Standardization Inspection Programs*.

1.3.2. Conduct annual patrol dog evaluations using standards outlined in IAW AFMAN 31-219, *Military Working Dog Program*, Para. 3.14.

1.3.3. Ensure personnel are trained on the safety, storage and handling of explosive and drug training aids.

1.3.4. Maintain probable-cause folders for each MWD team.

1.4. **Trainer.** The trainer is responsible to the kennel master for managing and implementing an effective MWD training program. Must be qualified to perform all kennel master functions when necessary and adhere to responsibilities outlined in AFMAN 31-219, *USAF Military Working Dog Program*, Para. 5.5.4.2. In addition, the trainer will:

1.4.1. Train personnel authorized to use drug-training aids on the protection requirements for controlled substances IAW 21 Code of Federal Regulations (CFR), Section 1301.72.

1.4.2. Schedule explosive aid safety and MWD first aid training IAW AFI 31-202, *Military Working Dog Program*, Para. 5.1 and para. 9.2.2 respectively.

1.4.3. Schedule annual patrol dog evaluations IAW AFI 31-202, *Military Working Dog Program*, Para. 7.1.4 and validation testing IAW AFMAN 31-219, *USAF Military Working Dog Program*, Para. 4.1 for MWD teams.

1.4.4. Develop Optimum Training Requirements (OTR) and monitor compliance. Ensure training records document deviations.

1.4.5. Ensure MWD team training records are properly annotated.

1.4.6. Conduct kennel inspections weekly. Ensure deficiencies are corrected.

1.5. **MWD Handlers.** MWD handlers will be responsible to the kennel master in adhering to established directives governing the MWD program. MWD handlers are also responsible to the Flight

Commander and/or Flight Chief to complete all tasks commensurate with their duty position. In addition, MWD handlers will:

- 1.5.1. Conduct a health point check and groom their MWD daily.
  - 1.5.2. Weigh their MWD and annotate the weight chart weekly.
  - 1.5.3. Sanitize kennel using a 10:1 hot water with bleach or 1 capful of roccal in 1 gallon of water solution weekly or as needed and annotate the proper chart. Assist in sanitation of additional areas within the section as directed.
  - 1.5.4. Ensure OTR requirements are met. Notify the trainer if any training shortfalls are anticipated.
  - 1.5.5. Maintain and annotate AF Forms 321, **MWD Training and Utilization Record**, and AF Form 323, **MWD Training and Utilization Record for Drug/Explosive Detector Dogs** daily.
  - 1.5.6. Submit completed AF Forms 321 and 323 by the 5th of each month for the previous month to the kennel master and or trainer. If a handler is scheduled for break, leave, or a projected TDY then records will be due on his or her last duty day. The record example provided will be used for proper documentation.
  - 1.5.7. If assigned an explosive detector dog (EDD), the handler will be assigned to perform on-call EDD team duties, ensure the pager is operational and report any deficiencies to the kennel staff. Alcoholic beverages will not be consumed and the handler will remain within a 3-mile radius of the base.
- 1.6. **On-Duty Handler.** Responsible to ensure maintenance of facilities and care of MWDs during non-duty hours, weekends and holidays. On-duty handlers will:
- 1.6.1. Conduct inspections of all MWDs, facilities, grounds and vehicles upon assuming post. Report deficiencies to the kennel staff.
  - 1.6.2. Conduct checks of MWDs every 4 hours. Ensure health, sanitize kennels and replace water with fresh supply.
  - 1.6.3. Feed MWDs according to established schedules, sanitize pans and annotate the feed chart. After one hour, remove the feed pans, wash in hot soapy water and dispose of any uneaten food.
  - 1.6.4. Ensure all MWDs have fresh water at all times.
- 1.7. **Kennel Attendant.** Responsible to the kennel master for ensuring care of MWDs and maintenance of facilities. For guidance in host nation language. The kennel attendant will: (**Kennel Mustahdemi.** Askeri kopeklerin (MWD) bakimi ve bina temizliginin saglanmasi hususlarinda kennel amirine sorumludurlar. Ev sahibi ulkenin lisaninda yazilmis talimatlar. Kennel mustahdeminin yapacagi isler:)
- 1.7.1. Daily: (Gunluk:)
  - 1.7.1.1. Conduct facility walk-through, correct and or report discrepancies. (Tesis bastan sona gezilecek. Bulunan arizalar duzeltilecek ve/veya rapor edilecek.)
  - 1.7.1.2. Spray kennel runs and provide MWDs with fresh water as needed. ("Kennel run" lari spreylenecek ve MWD'lere ihtiyac duyulan miktarlarda su verilecek.)
  - 1.7.1.3. Feed MWDs and give medication as required. Annotate feed and medication charts. (MWD'lerin yemekleri verilecek ve luzum halinde ilaclari verilecek.)

1.7.1.4. Groom, exercise and conduct health point checks on MWDs not assigned to a handler. (Kullanicisi olmayan MWD'lere özel bakimlarini, idmanlarini ve saglik kontrollerini yaparlar.)

1.7.1.5. Perform general maintenance of facility (i.e. sweeping, mopping, trash disposal). (Tesisin genel bakimini yapar (yerlerin supurulmesi, pas pas ve coplerin atilmasi gibi).)

1.7.2. Weekly: (Haftalik:)

1.7.2.1. Weigh MWDs not assigned to handlers and sanitize kennel. (Tayin edilmiş kullanicisi olmayan MWD'lerin agirliklarini tartar ve "kennel" i sterilize eder.)

1.7.2.2. Stock feed and inventory supplies. Notify kennel master or trainer for needed supplies. (Maizeme envanterini yapar ve eksilen stoklari tamamlar. Ihtiyac duyulan maizemeler hakkında "kennel" amirini veya egitmenini bilgilendirir.)

1.7.2.3. Mow lawns within and surrounding MWD facility. (MWD tesisi dahilindeki ve cevresindeki otlar bicer.)

1.7.3. Monthly: (Aylık:)

1.7.3.1. Administer heart guard and front line. ("Heart Guard" ve "Front Line" ilaclarini verir.)

1.7.3.2. Bathe MWDs not assigned a handler. (Kullanicisi olmayan MWD'lerin yikanmasini saglar.)

1.7.3.3. Inventory dog food ensuring 2 months is on hand. (Kopek yiyecegi envanterini yapar ve eldeki stogun 2 aylık olmasına dikkat eder.)

## 2. MWD Team Employment And Utilization

2.1. **Program Restrictions.** MWDs will not be used to conduct detection searches on people. In addition, AF directives and host nation Status of Forces Agreements have imposed the following restrictions:

2.1.1. Stray Animal Program. The MWD facility, vehicles, equipment and personnel will not be used to support or hold stray animals.

2.1.2. MWD Training.

2.1.2.1. Patrol dog training will not be conducted in the vicinity of the base perimeter, or areas owned and controlled by the host nation.

2.1.2.2. Do not conduct off-leash training in highly populated areas, housing areas, Base Exchange, commissary, enlisted club and the hospital during duty hours.

2.1.2.3. Use of electronic training collars (shock collars) will not be utilized on MWDs.

2.1.2.4. Use of Pinch Collars will not be utilized on MWDs without prior authorization of the kennel master or MWD Trainer.

2.1.3. Gunfire Training. All provisions outlined in AFI 31-207 *USAF Arming and Use Of Force* regarding the safe handling and use of firearms will be adhered to. Only those personnel designated in writing by the CSF will be authorized to sign out a .38 caliber weapon from the armory.

Blank ammunition is to be stored at the kennel facility. The MWD staff will contact Turkish Air Force (TAF) through the SF Interpreter prior to training.

2.1.4. Suspicious Packages. AFI 31-202, *Military Working Dog Program* Para. 8.3 prohibit the use of EDDs to confirm or clear suspicious packages or objects unless no other means of inspection are available.

**2.2. Training Schedule.** A training schedule, prepared by the training NCO, will be posted in the training book at the kennels and be distributed to each flight through SFOP monthly. Handlers must sign up for the training sessions in which they want to participate prior to the day of training.

2.2.1. MWD handlers are responsible for meeting their assigned MWDs optimum training requirements.

2.2.2. MWD handlers will advise the kennel staff of passes given by the flight sergeant prior to being released from duty. If a short-notice pass is given, the handler is responsible to ensure the care of MWDs unless excused by the kennel staff.

**2.3. Employment.** MWD teams will be assigned a base-wide patrol rather than a specific zone. If more than one MWD team is working the same shift, posting within the munitions storage area is acceptable (loops, NNMSA, flight line, but must be rotated to keep the MWDs vigilant and alert). It is the responsibility of the kennel master and flight chief to ensure MWDs are posted in areas that will capitalize on their capabilities. Handlers will not be posted without their MWDs unless approved by kennel master or ordered by veterinarian. Any variations to the employment due to contingency or higher Force Protection conditions will be covered by the SSIs.

**2.4. Utilization.** While patrolling, MWD teams will utilize the ride a while, walk a while concept of patrolling to ensure MWDs remain conditioned and alert for duty. In addition, each handler will:

2.4.1. Ensure MWDs are utilized a minimum of 6 hours for 8-hour shift or 10 hours for 12-hour shifts, unless otherwise directed by the kennel staff. On-duty handlers will be accompanied by their assigned MWD at all times except in the hospital or in dining facilities.

2.4.2. Conduct a minimum of 1 hour on foot patrol (8-hour shift); 2 hours foot patrol (12-hour shift). A MWD patrol must conduct random foot patrols of the VSA during the hours of darkness. These patrols may be conducted internally or externally at least twice during the hours of darkness.

2.4.3. Conduct Random Anti-Terrorism Measures (RAMs) if scheduled during their tour of duty and record the time and location on AF Form 323. If an MWD gives a positive response during a RAM, follow procedures outlined in Para. 2.5.2. and 2.5.3.

2.4.3.1. Conduct one aircraft sweep as a minimum once per week as agreed upon with AMC of any inbound or outbound aircraft.

2.4.3.2. During vault operations, an MWD patrol will be present when security is on-scene. An initial sweep of the PAS with the SVA will not be conducted until security is established.

2.4.4. Conduct a minimum of 1 hour of searching away from the Installation Entry Control Points (i.e. parking lots, dormitories and buildings under U.S. control and all associated common areas) every duty day.

2.4.5. MWD searches will be conducted independently of foot patrols.

2.4.6. An MWD search of a facility should be inclusive of all open areas and parking lots associated with that facility.

2.4.7. Document AF Forms 321 or 323 (which ever is applicable) to reflect any deviation of the aforementioned requirements and the reason(s).

2.4.8. All MWD utilization should be documented in the Security Forces Blotter as well as an MWD's Training and Utilization Records (321/323).

**2.5. Facility Inspections.** MWD teams may initiate an inspection of US owned and controlled government facilities with or without prior information suggesting criminal activity. Permissible search areas include, but are not limited to, dormitory common areas, work areas, industrial areas and or any area where personnel conduct government work or business. Handlers should coordinate with building managers prior to initiating an inspection.

2.5.1. Special considerations and or restrictions are listed below:

2.5.1.1. Living Quarters: MWD teams will not conduct inspections of living quarters or living quarters within dormitories unless directed by a competent search-granting authority or appropriate legal reasons exist to conduct the inspection.

2.5.1.2. Postal Facilities. MWD teams will not conduct inspections unless directed by a competent search-granting authority or appropriate legal reasons exist to conduct the inspection.

2.5.1.3. Food Preparation Areas. Avoid these areas due to health reasons.

2.5.1.4. 39<sup>th</sup> Medical Squadron. Prior to entry into the hospital, contact the Patient Affairs Officer (PAO). The PAO or designated representative escorts the detection team through the common areas of the facility. Avoid inspections during peak customer service hours as well as sterile areas within the facility.

2.5.1.5. Department of Defense Schools. Coordinate through the principal to conduct inspections of the school during normal duty hours.

2.5.1.6. Confinement. Coordinate through the NCOIC, Confinement.

2.5.1.7. Joint US and Turkish Facilities. Do not inspect these areas unless accompanied by a TAF member. Prior to inspecting one of these facilities coordinate through the SF interpreter to have TAF assistance. If the request is denied, contact the SJA for further assistance.

2.5.2. If a Drug Detector Dog (DDD) gives a final response, secure the scene and notify the LED, who will in turn notify SFOI.

2.5.3. If an EDD gives a final response, mark the location, evacuate the immediate area and move at least 300 feet from the suspected area or device. Notify the LED and remain on-scene to brief EOD or any other responding agency.

**2.6. Courtesy Vehicle Checks.** DDD teams will perform courtesy vehicle checks, unless, EDD capabilities are needed and the vehicle is not an immediate threat. Checks will be conducted for active duty military members, dependents and US civilian employees of the base.

2.6.1. To qualify for a courtesy vehicle inspection, requesters must be eligible based on the categories listed below:

2.6.1.1. Category 1: A used vehicle purchased within 10 working days of the request. Owners

must provide a bill of sale showing the date of purchase and the new owner's name.

2.6.1.2. Category 2: Vehicles shipped into the country, by virtue of a PCS move, within 30 days of the vehicle being received by the owner or authorized person from its port of entry. Owners must provide a legible copy of DD Form 788, **Private Vehicle Shipping Document for Automobile** and or DD Form 1252, **U.S. Customs Declaration for Personal Property Shipment**.

2.6.1.3. Category 3: Vehicles that have been stolen and returned which can be verified by Security Force Investigations (SFOI), Air Force Office of Special Investigations (AFOSI) or a civilian LE agency. Owners have 10 working days to schedule a check after possession of their vehicle is regained.

2.6.2. Handlers will verify applicable documents listed above as well as a driver's license, registration and proof of insurance. Do not conduct checks if documents required are not presented at the time of the check. Inform the vehicle owner that neither the MWD team nor any component of the DoD will be liable for any damage incurred during the check.

2.6.3. Annotate AF Form 323 and notify the Law Enforcement Desk for annotation in the SF Blotter.

2.6.4. If a final response on a controlled substance occurs, the handler will seize the controlled substance and or related paraphernalia on an AF Form 52, **Evidence Tag**. The SF blotter entry will include the MWD team, vehicle make, model, color, license plate number, vehicle owner's name, rank, organization, duty phone and results of the check. Notify AFOSI.

2.7. **Bomb Threats.** Upon notification of a bomb threat, the LED will dispatch an on-duty EDD team immediately. If there is not an EDD team available, the LED will recall the on-call EDD handler to respond. The LED will notify the kennel master and or MWD trainer, who will determine if additional MWD personnel will be recalled. Responding personnel will be informed of the facility, approach route and any other pertinent information provided by the caller. Provisions outlined in AFI 31-202, *Military Working Dog Program*, paragraph 8.8.4 through 8.8.4.8 will be followed.

2.7.1. MWD teams will not enter the facility and or area 30 minutes prior or 30 minutes following a given detonation time.

2.7.2. EDD teams will be accompanied by a trained EDD team spotter while searching during a bomb threat.

2.8. **Contingency Operations.** During contingency operations the MWD section will initiate 12-hour shifts. The kennel master will be a working member of the CSF planning staff and will provide guidance on the employment of MWDs.

2.8.1. In addition, the kennel master will:

2.8.1.1. Create SSIs as needed.

2.8.1.2. Assign posts for MWD handlers commensurate with the existing threat.

2.9. **Drug and Explosive Detector Dog Team Taskings.** All provisions outlined in AFI 31-202, *Military Working Dog Program*, Chapter 10 will be followed. All verbal and documented requests for MWD support will be routed to the MWD section. The kennel staff will obtain pertinent information

and ensure the tasking request is sent through 39 ABW/CC via the CSF prior to obligating unit resources.

**2.10. Contractor Gate Operations.** All personnel posted at the contractor gate will comply with the posted Special Security Instructions. While posted they will maintain the highest standards as they will come in contact with the local community. Operations will be conducted as follows:

2.10.1. MWDs will be kept on leash at all times.

2.10.2. MWDs will not be directed into the interior of the car, nor will they be allowed to place their paws on painted surfaces.

2.10.3. Any vehicle that is not searched will have its pertinent information taken and passed to the LED and or kennel master immediately.

2.10.4. Any issues concerning security practices, safety or procedures will be addressed by the chain of command immediately.

### 3. Controlling And Using MWDs

**3.1. Safety Procedures.** It is the responsibility of all MWD personnel to ensure the safety of MWDs and personnel within the kennel facility, training areas or any area in which teams may come in contact with people. In addition to the provisions outlined in AFI 31-202, *Military Working Dog Program*, Para. 2.5 and AFMAN 31-219, *USAF Military Working Dog Program*, Chapter 8, the safety procedures listed below will be followed:

3.1.1. Water hoses will be rolled after every use.

3.1.2. MWD equipment will be inspected for serviceability prior to use. During training scenarios, if equipment becomes unsafe, training will be terminated until the equipment is repaired or replaced.

3.1.3. MWDs will be kept on leash except when directed otherwise, for training or during an actual bite and hold situation.

3.1.4. Handlers will not allow people to pet MWDs.

**3.2. Releasing MWDs.** MWDs are to be used as a last resort prior to deadly force. Prior to releasing, all other use-of-force continuum options must have been employed, unless, circumstances of the incident require immediate employment. Handlers will maintain positive control and warn personnel of the potential danger associated with a MWD as prescribed in Chapter 3, AFI 31-202, *Military Working Dog Program*.

3.2.1. When release of a military working dog is imminent, provisions prescribed in AFI 31-202, *Military Working Dog Program*, para. 3.2, and AFMAN 31-219, *USAF Military Working Dog Program* Para. 9.2.3.3.1 will be followed. Suspects will be given the following host nation challenge:

3.2.1.1. "Halt! Security Police. Dur! Dur!, Polis. Halt or I will release my dog. Dur Aksi takdirde kopegirim birkirim!"

### 4. Kennel Facility, Care Of MWDs, And Vehicle Support



4.1. **Kennel Checks.** Kennel checks are required every 4 hours during non-duty hours. The on-duty MWD handler normally conducts this, however, if a MWD handler is not working, these checks will be conducted by a patrol and annotated on the building checklist.

4.1.1. The combination to the exterior gate and key to the kitchen door will be maintained at the LED and will only be issued to the patrol responsible for conducting the kennel checks. This key will not be issued to anyone else without kennel staff approval.

4.1.2. The procedures listed below will be followed when conducting kennel checks:

4.1.2.1. Account for all MWDs.

4.1.2.2. Visually ensure all MWDs present a healthy appearance and are not coughing, gagging or experiencing breathing difficulties.

4.1.2.3. Inspect each MWD kennel run for signs of blood, vomit and or foreign objects in feces.

4.1.3. If any of these conditions exist, notify the kennel staff immediately.

4.1.4. Personnel not assigned to the MWD section will not pet MWDs or attempt entry into kennel runs.

4.1.5. Ensure all doors and kennel gates are secure upon departing.

4.2. **Emergency Evacuation.** In any incident requiring a kennel evacuation such as fire, major accident or bomb threat, the first person on-scene will sound the alarm and notify the LED immediately. The LED will initiate a MWD section recall. If class 1.1 explosives are on site MWDs will be evacuated outside the 2,500 ft. cordon required IAW AFMAN 91-201, *Explosive Safety Standards*, Para. 2.25, table 2.1. (**Acil Durumda Bosaltma.** Yangin, buyuk kazalar veya bomba ihbari gibi “kennel” in bosaltilmasini gerektiren olaylar meydana geldiginde, olay yenne gelen ilk kisi derhal alarmi calistiracak ve LED (Asayis Masasi’ın) arayacaktır LED, MWD birimine gorev yerini terk etme cagirisi yapacaktır.)

4.2.1. Evacuate MWDs to the primary or alternate evacuation site depending on the situation. The evacuation sites are: (MWD’ler duruma bagh olarak esas toplanma bolgesine veya alternatif toplanma bolgesine cikarilacakur. Toplanma bolgeleri sunlardir:)

4.2.1.1. Primary Evacuation Site. Far side of training area (exterior) adjacent to the obstacle course hurdles. If the MWDs are evacuated from the kennels for an extended period, they will be housed at SF Supply warehouse with an adequate supply of food and water. (Esas Toplanma Bolgesi: Egitim sahasinin englli parkur citlerinin bitisigindeki uzak tarafi.. Sayet askeri kopekler, kopek bakim yerinden daha uzun bir sure icin cikartilirlarsa, yeerli su ve yiyecek tedariei ile, askeri polis levazim binasinda barindirilacaklardır.)

4.2.1.2. Alternate Evacuation Site. The parking area for the Echo (Contractors) Gate. MWDs will be transported and housed in shipping crates. (Gecici toplanma noktası: muteahhit kapii bolgesindeki kapi-park yeridir. Askeri kopekler araclara tasinarak nakliyat sandiklarında tutlacaklardır.)

4.2.2. Only MWD personnel will evacuate MWDs, unless the emergency dictates otherwise. Place a collar and stakeout chain, located on the front of each kennel, on each MWD prior to moving the dog. (MWDler acil durum aksini gerektirmedikce sadece MWD personeli tarafından dis-

ariya cıkarılacaktır. MWDler disan cıkarılmadan once her “kennel” in onunde bulunan tasma ve emniyet cubuklu zineir kopeklere takılacaktır.)

4.2.3. When staking out MWDs, ensure adequate distance is maintained to prevent contact with one another. (MWDleri emniyet cubuklarına bağlarken aralarında birbirlerine temas etmeyecekleri kadar mesafe bulunması sağlanacaktır.)

4.2.4. Examine each MWD for injuries. If injuries are noted, follow directions outlined in the “MWD Emergency Veterinary Care” letter maintained at the kennels and LED. (Her MWDnin yaralanmış olup olmadığı kontrol edilecektir. Eğer bir yara fark edilirse “kennel”larda ve LED’de bulunan “MWD Acil Durum Veteriner Bakımı” talimatnamesindeki şartlar takip edilir.)

4.2.5. Maintain constant observation of MWDs until they can be returned to their kennel. (MWDler “kennel”larına geri götürülene kadar devamlı gözlem altında bulundurulacaktır.)

4.3. **Emergency Treatment.** The kennel staff has coordinated with the base veterinarian to ensure veterinary assistance is available at all times. For all instances requiring veterinary assistance follow directions in the “MWD Emergency Veterinarian Care” letter maintained at the kennels and LED. (**Acil Durumda Tedavi.** Kennel ekibi veteriner mudahalesinin her an mümkün olmasını sağlamak için Us veterineriyle işbirliği kurmuşlardır. Veteriner mudahalesinin gerektiği her durumda “kennel”larda ve LED’de bulunan “MWD Acil Durum Veteriner Bakımı” talimatnamesindeki şartlar takip edilir.)

4.4. **Support Vehicles.** A kennel support vehicle and any vehicles used for MWDs will be assigned to and maintained by the MWD Section. When not in use by section personnel, vehicles will be parked at the kennels. The VCNCO and or kennel staff will be the approving authority if vehicles are to be loaned to other sections.

4.4.1. The ranking on-duty MWD handler is responsible for accountability of all vehicles assigned as MWD patrol vehicles, to include signing the AF Form 1800, **Operators Inspection Guide and Trouble Report**, and maintaining proper sanitation.

4.4.2. Privately owned vehicles might be used to transport MWDs in case of an emergency.

4.4.3. Provisions outlined in AFI 31-202, *Military Working Dog Program*, Para. 2.6, and AFMAN 31-219, *USAF Military Working Dog Program*, Para. 8.5 through 8.7 regarding the transportation of MWDs will be followed.

## 5. Drug And Explosive Training Aids

5.1. **Drug Training Aids.** Provisions outlined in AFI 31-202, *Military Working Dog Program*, Chapter 6, AFMAN 31-219, *USAF Military Working Dog Program*, Para. 8.9, and the Code of Federal Regulations (CFR) 21, pertaining to the procurement, accountability, storage, safety and handling of drug training aids will be followed.

5.1.1. The on-duty armorer or additional SF member can serve as the witness verifying the issue and return of the aid. If signs of damage or tampering are present, contact the kennel master.

5.2. **Explosive Training Aids.** Provisions outlined in AFI 31-202, *Military Working Dog Program*, Chapter 5, AFMAN 31-219, *USAF Military Working Dog Program*, Para. 8.8, AFCAT 21-209, *Ground Munitions*, and AFI 91-201, *Explosive Safety Standards*, Para. 2.17, pertaining to the procure-

ment, accountability, storage, safety, transportation and handling of explosive training aids will be followed.

5.2.1. Personnel designated on the AF Form 68, **Munitions Authorization Record**, which have been designated by the CSF, are the only personnel authorized to sign out, possess and use explosive training aids for training. Explosive training aids will be inventoried prior to returning to the storage location to ensure no explosives are inadvertently left at the training site.

5.3. **Loss of Explosive Training Aids.** Explosive training aids that cannot be immediately accounted for will be reported to the kennel master. A thorough search of the training area will be conducted and all personnel not associated with the search will be prohibited from entering or departing the area. If the training aid is not located, the kennel master will notify the CSF and Munitions Account Supply Officer immediately.

## 6. Certification And Training Of MWD Teams

6.1. **Certification.** Demonstrations show the teams ability to detect the presence of all substances (odors) the dog is trained to detect. Provisions outlined in AFMAN 31-219, *USAF Military Working Dog Program*, Para. 4.1.5 and 4.2 pertaining to the certification of MWD teams will be followed.

6.2. **MWD Team Assignments:** Handlers assigned or being reassigned a MWD, will remain at the kennels until all tasks outlined in AFI 31-202, *Military Working Dog Program*, Para. 3.2 and AFMAN 31-219, *USAF Military Working Dog Program*, Para. 3.14 and 4.1 are met. Upon completion, the kennel master will release the MWD team to SFO for operational employment.

6.3. **MWD Team Training.** To enhance team proficiency and familiarity with base resources, training will be conducted in all areas of the base. Exceptions are facilities and or areas exclusively under Turkish control, and areas adjacent to the base perimeter.

6.4. **Explosive Detector Dog (EDD) Training.** Personnel designated on AF Form 68, by the CSF, are the only personnel authorized to handle explosive training aids maintained by the MWD section. Provisions outlined in AFI 31-202, *Military Working Dog Program*, Chapter 5 and 5.2. and 5.3. of this OI will be followed. In addition, the following procedures have been established to ensure the safety of personnel participating in explosive training.

6.4.1. Personnel involved in explosive training will have a portable radio.

6.4.2. Vehicles and training areas containing explosives will be constantly monitored by an armed SF member qualified to work with explosives.

6.4.3. Smoking is prohibited within 50 feet of any vehicle or training area containing explosive training aids.

6.4.4. Vehicles used to transport explosives will be equipped with the following:

6.4.4.1. Department of Transportation (DOT) approved placards displayed on all four sides of the vehicle.

6.4.4.2. Two 2A: 10BC fire extinguishers.

6.4.4.3. Vehicle chocks.

6.4.5. Vehicles will be inspected prior to picking up explosives ensuring serviceability IAW AF Form 1800. In addition, use the following checklist:

- 6.4.5.1. Fire extinguishers are full and in good working order.
- 6.4.5.2. Electric wiring is in good condition and properly attached.
- 6.4.5.3. Fuel tank is in good condition and properly attached.
- 6.4.5.4. Brakes, tires, steering and other equipment is in proper working order.
- 6.4.5.5. Adequate fuel prior to transporting explosives.
- 6.4.6. The following procedures will be followed when loading, unloading explosives:
  - 6.4.6.1. Vehicle tires will be chocked.
  - 6.4.6.2. Non-fragmenting containers will be used and the explosive kit will be secured to prevent moving or shifting.
  - 6.4.6.3. After loading, placards will be changed to reflect the highest class of explosive being transported.
- 6.4.7. Explosive training will not be conducted if electrical storms are within 5 nautical miles of the training area. If overcome by an electrical storm, training operations will be terminated immediately and the explosives will be returned to the munitions storage area. If time does not permit the return of explosives, the procedures listed below will be followed:
  - 6.4.7.1. Time permitting; relocate the explosives to an isolated area. The area should be unoccupied and at least 300 feet from occupied buildings or personnel.
    - 6.4.7.1.1. Post an observer, with a radio, at least 100 feet from the explosives to maintain surveillance until the danger has passed.
  - 6.4.7.2. If time does not permit, sound the alarm. Initiate an evacuation of all personnel 300 feet from the training location.
    - 6.4.7.2.1. Notify the LED and have them notify the fire department.
- 6.4.8. If a fire occurs in the training area, the procedures listed below will be followed:
  - 6.4.8.1. Sound the alarm. Initiate evacuation of all personnel 2,500 feet from the training location.
  - 6.4.8.2. Notify the LED and have them notify the fire department.
  - 6.4.8.3. Do not attempt to fight the fire if 1.1 explosives are within the affected area, unless a rescue attempt is being made.
  - 6.4.8.4. All explosive training aids maintained and used by the MWD section are 1.1 explosives which requires the posting of a Category "1" fire symbol signs. The only exception is smokeless powder which require a Category "3" sign. Chlorates do not require the posting of fire symbols.

WILLIAM E. MACLURE, Colonel, USAF  
Commander

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

***References***

AFI 31-202, *Military Working Dog (MWD) Program*

AFI 31-207 *USAF Arming and Use Of Force*

AFM 31-219, *USAF Military Working Dog (MWD) Program*

AFJI 23-224, *DoD Military Working Dog Program*

AFCAT 21-209, *Demolition Munitions*

SFOI 90-201, *Quality Review/Self Inspection and Standardization Inspection Programs*

AFI 91-201, *Explosive Safety Standards*

***Abbreviations and Acronyms***

**AF**—Air Force

**AFI**—Air Force Instruction

**AFM**—Air Force Manual

**AFOSI**—Air Force Office of Special Investigations

**CFR**—Code of Federal Regulations

**CSF**—Chief, Security Forces

**DDD**—Drug Detector Dog

**DOT** —Department of Transportation

**EDD**—Explosive Detector Dog

**IAW**—In Accordance With

**MWD**—Military Working Dog

**OTR**—Optimum Training Requirements

**PAO**—Patient Affairs Officer

**RAM**—Random Anti-Terrorism Measure

**SFOI**—Security Forces Operating Instruction

**TAF**—Turkish Air Force